

**MINUTES OF THE 2025 ANNUAL GENERAL MEETING
OF THE ESSEX CLERKS' ASSOCIATION
HELD REMOTELY ON ZOOM**

DATE: Tuesday 23 April 2025

TIME: 5.00pm

Executive Committee present:

Marion Myers (Chair and Treasurer)	Laura Patterson
Peter Bates (Membership Secretary)	Lorraine Cross
Angela Fuller (Vice Chair)	Charmaine Scott
Sue Leek (Secretary)	Emma Simmons
Carolyn Thomas	Heather Hasmuja
Iwona Bainbridge-Dyer	

Members present: the members of the exec listed above (11) and

Allison Hills, Stacey Lane, Jenny Connolly, Sarah Hale, Sherran Alexander-Bedingfield, Marjolein Shilton, Sherry Waring, Chris Ormer, Sarah Green, Victoria Petrou, Roberta Sawkins, Helen Radnor, Michelle Cox, Sandra Moss, Kerry Clark, Beverley Keckwick (16)

Apologies:

Wendy Newton (Exec Member), Janet Sherwin (Exec Member); Julie Tompkins, Carole Mann, Katherine Sullivan and Amy Hagan

- 1) Marion introduced herself and welcomed everyone to the AGM. All attendees were invited to sign in on the chat facility and those who were attending for the first time were especially welcomed. Members of the committee identified themselves by raising their hands.
- 2) Chair's Report
Marion read her report (attached). Last year, the future of the Association had seemed uncertain so this year's report was very positive.
- 3) Presentation of the accounts 1 April 2024 to 31 March 2025
 - i) Subscriptions had decreased by £300 this year and those present were reminded to check whether or not their schools subscribed.
 - ii) A member asked how many subscribing schools were needed for the association to break even and Marion would check.
 - iii) There were no further questions on the accounts
- 4) Approval of minutes for last year's AGM held on 23 April 2024
 - i) Some members had been unable to open the attachment so Marion read out the last minutes.
 - ii) The minutes were unanimously **approved**.

Marion



5) Approval of the Constitution

The following change, proposed by the committee, was **approved** :

'In addition, membership may be offered to other appropriate individuals and relevant bodies at the discretion of the Executive Committee, subject to any policy of the Association'.

6) There being no other business the meeting closed at 5.27pm

Approved at the Annual General Meeting held on Wednesday 15 April 2026