

MODEL REFERENCE FORM FOR A TRUSTEE/GOVERNOR

APPLICANT'S NAME: _____

SCHOOL: _____

Name of Referee: _____

Address: _____

I have known the applicant for ____ years Capacity known: _____

Occupation _____

I believe the applicant will make a good Trustee/Governor Y N

Please make comments on your knowledge of the applicant's:

Reliability (*must be completed*)Confidentiality (*must be completed*)Areas of potentially relevant experience (*must be completed*)

Ability to be an effective and efficient member of a team *(must be completed)*

Communication skills, both written and oral *(must be completed)*

Any other comments

The applicant has a right to see this reference however, under the Data Protection Act 1998; we must make sure we have your consent before we can disclose it. Please indicate if **you are happy** for us to disclose it to the applicant upon request.
YES/NO

Signed _____

Date _____