

**MINUTES OF THE ANNUAL GENERAL MEETING  
OF THE ESSEX CLERKS' ASSOCIATION**

**DATE:** Wednesday 15 May 2017

**TIME:** 5.30pm

**VENUE:** The Sandon School, Molrams Lane, Sandon, CM2 7AQ

Members present:

|                      |                         |                  |
|----------------------|-------------------------|------------------|
| Tina Weavers (Chair) | John Hunter (Treasurer) | Sue Leek (Clerk) |
| Peter Bates          | Angela Fuller           | Peter Bates      |

Also present: Carol Barritt, Amanda Brown, Gillian Corbishley, Lorraine Curness, Carole Davies, Paula Furneaux, Jo Hampton, Julia Harvey, Heather Hasmujaj, Liz Machin, Marion Myers, Wendy Newton, Kerry Owens, Suzanne Pattison, Helen Phillips, Janet Sherwin, Jackie Shorter, Carolyn Thomas, Caroline White, Helen Hartley, Emma Simmons

1) Apologies for absence

Apologies for absence were accepted from Chris Orme and Aishia Jefferies.

2) Chair's report on the year's progress

Tina read out her Chair's report (copy attached)

3) Funding

- a) The Treasurer's report was handed out
- b) The executive had agreed at their last meeting to keep the subs at £15.
- c) There were subscription invoices available for clerks to pick up from the registration table. Peter would raise subs invoices for any individual clerks who wanted one.

4) The minutes had been emailed out and were accepted

- 5) There were no matters arising
- 6) Election of Executive Committee
  - a) Tina was unanimously re-elected as chair. The other officers would be elected at the next executive meeting.
  - b) Any clerks were invited to join the executive by speaking to one of the members.
- 7) Approve the constitution
  - a) Reference to ECC was removed at 2v
  - b) The quorum was considered but it was agreed to leave it at 9
  - c) The constitution was approved
- 8) The next AGM would be on Wednesday 14 March 2018, time and venue to be arranged
- 9) Any other business
  - a) Steve Islip thanked Tina for the major contribution she had made in leading the Association and sorting out the website. Those present concurred and applauded.

The meeting closed at 5.40pm