

Autumn term briefing sessions for Clerks

Monday 5 September 2016, 10.00, Latton Bush Centre, Harlow

Tuesday 6 September 2016, 10.00, Marconi Social Club, Chelmsford

Tuesday 6 September 2016, 19.00, Marconi Social Club, Chelmsford

Wednesday 7 September 2016, 15.00, Wat Tyler Country Park, Pitsea

Thursday 8 September 2016, 10.00, Stanway Federation Learning Centre, Colchester

Agenda - Maintained School (MS) / Academies (A)

1	Introductions/evaluations	MS A
2	Agenda setting for the autumn term <ul style="list-style-type: none"> • Business Meeting agenda and Full agenda inc 'business matters' • Academy agenda(s) 	MS A
3	Admissions and Admissions Committee The role and remit of Admissions Committee.	MS A
4	National Database of Governors and Trustees What information must be collected and published on EduBase.	MS A
5	Headteacher recruitment Updated guidance on headteacher recruitment.	MS
6	Information Update (see links below) <ul style="list-style-type: none"> • Safeguarding update – Keeping Children Safe in Education (September 2016) • School Funding Reform • Ofsted update • PRUs causing concern – new guidance on intervention powers • Financial health check for schools • Schools causing concern guidance (coasting schools criteria) 	MS A
7	HOW DO YOU collect and disseminate information to the Governing Board? Discussion	MS A
8	Academy Matters <ul style="list-style-type: none"> • Persons of significant control • Academies Financial Handbook 2016 • Academies Accounts Direction for 2015 to 2016 • What questions should be considered when joining or forming a MAT? • Section 128 of the Education and Skills Act 2008 	A
9	Clerking Matters <ul style="list-style-type: none"> • National Clerks' Development Programme – Cohort 4 and Cohort5 • Who should be doing what? Edubase? Attendance Registers? DBS checks? Etc. 	MS A

- Update on NGA Clerks Advisory Group, NGA Clerking Matters, NGA Governance Awards for Governors and Clerks
- ECA website

8 **Dates for meetings and events**
Spring term 2017 clerks' briefings – dates and venues to be confirmed

MS A

To book briefings and training please visit: www.eescpdportal.org

Information Update

Governing Body Year Planner

http://www.eesforschools.org/document-library/clerking/5736999_1_Model%20GB%20Year%20Planner%20updated%202016.pdf

Keeping children safe in education

www.gov.uk/government/uploads/system/uploads/attachment_data/file/447595/KCSIE_July_2015.pdf

National Database for Governors

www.gov.uk/government/news/national-database-of-governors

School Funding Reform (statement from Justine Greening, Education Secretary of State)

www.gov.uk/government/speeches/schools-funding

PRUs causing concern – guidance on intervention powers

www.gov.uk/government/uploads/system/uploads/attachment_data/file/530783/DfE_intervention_in_PRUs_judged_inadequate_by_Ofsted_applicable_from_27_June_2016.pdf

Ofsted: HMCI's monthly commentary: July 2016 www.gov.uk/government/speeches/hmcis-monthly-commentary-july-2016

Ofsted School Inspection Handbook

<https://www.gov.uk/government/organisations/ofsted>

Financial Health checks for schools

www.gov.uk/government/publications/schools-financial-health-checks-supplier-directory

Schools financial efficiency: top 10 planning checks for governors

www.gov.uk/guidance/schools-financial-efficiency-top-10-planning-checks-for-governors

Schools causing concern: Intervening in failing, underperforming and coasting schools

www.gov.uk/government/uploads/system/uploads/attachment_data/file/510080/schools-causing-concern-guidance.pdf

Academies Financial Handbook 2016

www.gov.uk/government/uploads/system/uploads/attachment_data/file/535870/Academies_Financial_Handbook_2016_final.pdf

Academies Accounts Direction 2016

www.gov.uk/guidance/academies-accounts-direction

Teachers' Pay & Conditions September 2016

www.gov.uk/government/uploads/system/uploads/attachment_data/file/544805/STPCD_2016_guidance.pdf

Year 7 literacy and numeracy catch-up premium

www.gov.uk/guidance/year-7-literacy-and-numeracy-catch-up-premium-guide-for-schools

Handling strike action in schools

www.gov.uk/government/uploads/system/uploads/attachment_data/file/543773/advice_on_handling_strike_action.pdf

What academies and free schools should publish online

www.gov.uk/guidance/what-academies-free-schools-and-colleges-should-publish-online

What maintained schools should publish online

www.gov.uk/guidance/what-maintained-schools-must-publish-online

Universal Infant Free School Meals

www.gov.uk/guidance/universal-infant-free-school-meals-guide-for-schools-and-local-authorities

Pupil premium: funding and accountability for schools

www.gov.uk/guidance/pupil-premium-information-for-schools-and-alternative-provision-settings

Risk protection arrangement (RPA) for academies

www.gov.uk/government/publications/risk-protection-arrangement-rpa-for-academies

Persons with Significant Control

<http://www.stoneking.co.uk/literature/e-bulletins/new-changes-academies-small-business-enterprise-and-employment-act-2015>

Academies: Information for new openers

<https://www.gov.uk/guidance/information-for-new-academies>

Code of Conduct

<http://www.eesforschools.org/governors/mutual-expectations>

Further information including model documents and briefing papers can be found on www.eesforschool.org in Governance section.