

Spring term briefing sessions for Clerks

Monday 9 January 2017, 18.00, Latton Bush Centre, Harlow

Tuesday 10 January 2017, 10.00, Marconi Social Club, Chelmsford

Wednesday 11 January 2017, 13.00, Collaboration Learning Centre (CLC), Wickford

Thursday 12 January 2017, 10.00, Weston Homes Community Stadium, Colchester

Agenda - Maintained School (MS) / Academies (A)

1	Introductions/evaluations	MS A
2	Agenda setting for the autumn term <ul style="list-style-type: none"> • Maintained school agenda • Academy agenda 	MS A
3	A competency framework for governance Activity	MS A
4	Constitution of governing bodies of maintained schools Priorities in deciding the membership of the governing bodies and drafting of the Instrument of Government	MS
5	Records Management Policy and Retention Guidelines Model Records Management Policy and retention guidelines for records keeping	MS A
6	Information Update (see links below) <ul style="list-style-type: none"> • School attendance guidance • Progress 8 and Attainment 8 measure in 2016, 2017 and 2018 • Primary school accountability in 2016 • Guidance on what maintained schools must publish online • Guidance on what academies, free schools and colleges should publish online • Gender pay gap reporting (new requirement) • Guidance on Handling strike action in schools • Guidance on Sexting in schools and colleges • Constitution of governing bodies of maintained schools • Improving Governance: Governance arrangements in complex and challenging circumstances (new publication) • Fire risk from school maintenance or building works • SET Child Protection Procedures (new guidance) • A schools national funding formula for fairer funding 	MS A
7	Academy Matters <ul style="list-style-type: none"> • Multi-academy trusts: establishing and developing your trust (new guidance) • Staying in Control of your School's Destiny: considering forming or joining a group of schools (Part One Guidance Paper) • Staying in Control of your School's Destiny: joining a multi-academy trust (Part 	A

Two Guidance Paper)

8 **Clerking Matters**

- Governance Support Subscription
- Update on NGA Clerks Advisory Group 1 December 2016
- 'The Governance Professionals' Competency Framework' – consultation on the DRAFT document
- ECA website

MS A

9 **Dates for meetings and events**

- National Clerks' Development Programme – [Cohort5](#)
- Secondary Governors' Conference 14 January 2017 – Essex Records Office
- NGA Clerks Conference 20 February 2017 - Birmingham

MS A

To book briefings and training please visit: www.eescpdportal.org

Information Update

School attendance

https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/564599/school_attendance.pdf

Progress 8 and Attainment 8 measure in 2016, 2017 and 2018

https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/561003/Progress-8-school-performance-measure-18-Oct.pdf.pdf

Primary school accountability in 2016

https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/577022/Primary_school_accountability_in_2016_technical-guide.pdf

Guidance on what maintained schools must publish online

<https://www.gov.uk/guidance/what-maintained-schools-must-publish-online>

Guidance on what academies, free schools and colleges should publish online

<https://www.gov.uk/guidance/what-academies-free-schools-and-colleges-should-publish-online>

Gender pay gap reporting

<http://schoolsweek.co.uk/schools-must-publish-gender-pay-gap-statistics/>

<https://www.wrigleys.co.uk/news/education/gender-pay-gap-reporting-what-schools-need-to-know/>

Guidance on Handling strike action in schools

https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/553757/advice_on_handling_strike_action_update_September_2016.pdf

Guidance on Sexting in schools and colleges

https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/551575/6.2439_K_G_NCA_Sexting_in_Schools_WEB_1_.PDF

Multi-academy trusts: establishing and developing your trust

https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/576240/Multi-academy_trusts_good_practice_guidance_and_expectations_for_growth.pdf

Constitution of governing bodies of maintained schools

https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/558622/2012_Constitution_Regulations_Statutory_Guidance_-_Sept_16.pdf

Improving governance: Governance arrangements in complex and challenging circumstances

https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/579077/Improving_governance.pdf

Fire risk from school maintenance or building works

https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/570646/Fire_Risk_During_School_Building_Works.pdf

SET Child Protection Procedures

<http://www.escb.co.uk/Portals/67/DNNGallery/SET%20Procedures-November%202016-final.pdf>

Staying in Control of your School's Destiny (Part One and Part Two)

<https://www.brownejacobson.com/education/training-and-resources/guides/2015/09/forming-or-joining-a-group-of-schools-staying-in-control-of-your-schools-destiny>

2017 Changes to Primary Assessment

https://registration.livegroup.co.uk/Uploads/Event_1213/Downloads/DocumentsPrimary%20assessment%20video%20ppt%20v3.pdf

School funding in England. Current system and proposals for 'fairer school funding'

<http://researchbriefings.parliament.uk/ResearchBriefing/Summary/SNo6702>